

Notes of the meeting

Employability Programmes – review of 6 month activity

Date	16 th November 2011
Time	11:00 – 12:00
Location	Council Offices, Kilmory
Present	Frances Webster Eileen Wilson Susan English (by AC)

	<p>Purpose of meeting: As part of the Co-decision making process, and the need to maximise available LTOPs resources, it is important that discussions now take place with Community Planning/Local Employability Partnership representatives to review activity at the end of Period 6 and to identify any issues and agreed actions for the remainder of the contracting year. This information will be used to inform Scottish Government colleagues, any policy deliberations, and LUPS and HIPP Advisory Group discussions around the potential for re-distribution.</p>
	<p>The co-decision-making meetings held earlier this year allocated volumes to Providers who were then contracted to deliver within that CPP area. Key statistics are provided for these Providers within the workbook. In addition, and to provide a wider picture of training activity for the CPP area in question, the workbook also contains statistics for those Providers who have recruited individuals from that CPP area but where they have travelled to train beyond the CPP boundary</p>
	<p>We reviewed the volume of starts/weeks delivered at the end of P6 against the total contracted volumes and information from the re-forecasting exercise.</p> <p>GRFW:</p> <ul style="list-style-type: none"> Contract is for 1400 TWS (87 starts) 51 starts at end of P6 (includes starts from 2 Providers from other SDS Region (West - Dunbartonshire) recruiting CPP residents Lifeskills: 5 starts (from 2 Providers from other SDS Region (West-Dunbartonshire) recruiting CPP residents <p>Frances commented on:</p> <ul style="list-style-type: none"> action being taken to identify potential referrals to GRFW programme e.g. currently checking register of all u/e YP aged 16-19, identifying preferred route into a positive destination 38% of u/e on register all have credit level qualifications December school leavers – low numbers

Statistical information shows more YP staying on at school
Argyll College expanding range of non advanced FE courses

TfW:

Contract is for 30 starts

9 starts at end of P6 – 8 of these starts are from Providers from other areas recruiting CPP residents. Provider is returning 14 starts due to lack of referrals from JCP/demand from adults is such that the contracted volumes are not required. However, the last couple of weeks have shown an increase in the number of referrals from JCP in the Oban and Dunoon areas.

Frances explained that when the demand statement was submitted, higher volume of referrals to TfW were anticipated – awareness of redundancies in the Public Sector, possible need for hospitality training In Kintyre (Machrihanish). However, most redundancies turned out to be voluntary/early retirement and timescale for recruitment for Machrihanish has dropped back – current in recruitment process.

Eileen asked for clarification on involvement of other CPP partners in completion of the demand statement. She was not involved in this process for 2011/12.

We reviewed performance in line with the achievement rates across the CPP area and then against the national average for the programmes.

GRFW National Average - 36.3%

Performance across CPP area – 40%

Lifeskills National Average – 16.6%

Providers from other areas recruiting CPP residents have not yet claimed any outcomes.

TfW National Average – 52.5

Performance across CPP area – 90.9%

Susan explained that these figures were a snapshot of performance at this time and are likely to change and that unusually high or lower performance could be due to lower volumes.

Summary:

No issues/actions required were raised in relation to delivery of volumes or achievement rates.

Susan reminded everyone that given the data shared at this meeting included some commercially sensitive information on relative Provider performance and business levels, the information on the 6 month period could only be shared with the designated CPP/LEP Representative and they must not pass the information onto any other individuals within or without their organisation.

	Susan English
Date	16/11/11